



# West Virginia Invests Grant Program

## Residency Verification Form

To prevent the West Virginia Invests Grant from converting to a loan after the 6-month grace period, recipients must be a resident of West Virginia for at least 2 years after dropping below part-time college enrollment. The West Virginia Invests Grant Program was unable to verify your West Virginia residency with the Department of Motor Vehicles, West Virginia Tax Department or Workforce WV, therefore, you must provide acceptable current documentation of your residency.

**Complete and sign this form and provide documentation as instructed below.**

_____		_____	_____
Last Name		First Name	MI
_____		XXX-XX-	_____
Current Address		Last Four of Social Security Number	
_____		_____	
City		Phone Number	
_____		_____	
State	Zip Code	Email Address	

**You are required to provide 2 documents from List A. If not able, you must provide 1 document from List A AND 2 documents from List B. Your name and address must be on each item.**

**If you receive a billing statement with a balance currently due from Heartland ECSI and you are living in West Virginia, do not pay the bill, but immediately contact our office to resolve or learn what is required from you.**

**To securely and quickly send us your information, submit this completed form and your documents through the WVSAM portal. If you do not have a WVSAM Account, create one by visiting [cfwv.com](http://cfwv.com).**

### LIST A

- Valid West Virginia State-Issued Identification: WV Driver's License or WV Identification Card
- Valid West Virginia Vehicle Registration
- WV Concealed Carry Permit with picture
- Recent West Virginia Personal Property Taxes Receipt
- Recent signed/dated West Virginia Tax Return
- History of Utilities (Electric, Water, Sewer, Gas, etc.) - proof of 12 consecutive payments OR two utility bills—Current *and* dated 12 months prior

### LIST B

- Recent employment records or pay stub or W-2
- Statement of WV Public Assistance for the last 12 months
- Mortgage payments or rental agreement in West Virginia
- Statement of Homeowner's/Renter's Insurance
- WV Voter Registration Card
- Current utility bill (cannot be two of the same utility)
- Recent bank statement
- Recent credit card or other billing statement
- Current WV fishing or hunting license showing Resident as status and address (cannot be lifetime license)

*Other alternate documentation may be acceptable. Please contact the office at [wvinvests@wvctcs.edu](mailto:wvinvests@wvctcs.edu) or 304-558-4618 to discuss other options to satisfy an item or items under List B.*

**By signing below, I certify I am maintaining residency in the state of West Virginia.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

