



# CHAMPION

OF COLLEGE ACCESS AND SUCCESS

## Elementary School Proclamation Day Toolkit

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## About College for West Virginia

College for West Virginia (CFWV) offers FREE resources to help students and families plan, apply, and pay for education and training beyond high school.

Through the College for West Virginia initiative, the West Virginia Higher Education Policy Commission and the West Virginia Community and Technical College System make it easier for students and families to explore the state's wide range of financial aid and college planning programs.

## What is a Proclamation Day

A Proclamation Day is similar to College Decision Day. Students can sign their proclamations during a school assembly. In the proclamation, the student agrees to pursue some form of training, military service, or college after they graduate from high school.

## Event Planning

### Goals

- Celebrate students' dreams and future goals
- Promote awareness of educational pathways (college, trade school, military, entrepreneurship)
- Build excitement around learning and goal-setting
- Engage families and community in students' futures

### Time of Year

- End of School Year (Spring Semester)
- Near the High School College Decision Day (May 1) for inspiration



## Suggested Format

- School-wide assembly or classroom celebrations
- Students “proclaim” their educational or career goals
- Visual displays and student presentations
- Guest speakers or alumni encouragement videos
- “Signing ceremony” or walk-of-fame style event

## Student Proclamation Materials

### Proclamation Banner Provided by CFWV/WVHEPC

### Pathway Posters

- Students create a poster illustrating their goal and the pathway (college, trade, etc.)
- Provide templates or blank poster boards

## Teacher Toolkit

### Pre-event Activities

- Career and college read-alouds (e.g., “Oh, the Places You’ll Go!”)
- Classroom discussion on education/training paths (See CFWV.com)
- “Dress for Success” Day (students dress for their future job)
- Vision board activity or digital slide presentations

### Student Prep Sheets

*Prompts:*

- What is your goal?
- What do you need to do in school to reach that?
- Who can help you reach your goal?

## Event Day Essentials

### Decor & Ambiance

- Red carpet or stage area for proclamations
- Music (inspirational or graduation-themed)
- Balloons, banners, and pennants
- College logos, vocational symbols, or military flags

### Ceremony Ideas

- Students walk across stage and proclaim their goal
- Class “signing” a giant banner
- Applause or cheers for each proclamation

### Dress Code

- Students wear college/trade/military shirts or career outfits
- Staff wear alma mater apparel

# Family & Community Involvement

## Invitation Letter

- Invite families to attend or view the event virtually
- Encourage students to discuss goals at home

## Photo Booth or Keepsakes

- “I’m aiming for…” signs
- Certificate of Proclamation
- Photos with props like graduation caps or tool belts



# MY GOAL PREPARATION SHEET

My name is \_\_\_\_\_

I am \_\_\_\_\_ years old

I go to school at \_\_\_\_\_

**WHAT IS YOUR GOAL FOR THE FUTURE?**

--

**WHAT KIND OF TRAINING OR  
EDUCATION DO YOU NEED TO  
GET THERE?**

--

**WHO CAN HELP YOU REACH  
YOUR GOAL?**

--

**WHAT CAN YOU DO NOW IN SCHOOL  
TO WORK TOWARD YOUR GOAL?**

--



# Educational Pathway Proclamation Day Invitation

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Dear Families,

We invite you to join us for our Educational Pathway Proclamation Day! This is a special day when students will share their future goals and celebrate the many different pathways available to them. Students will participate in activities to explore careers, create visual displays, and make their personal proclamations about their dreams.

Event Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

We hope to see you there as we support and celebrate your child's vision for the future!

Sincerely,

[Your Name]

[Your Title/Role]

[Contact Information]

--

# MY EDUCATIONAL PATHWAY PROCLAMATION

**Name:**

---

**When I grow up, I want to be:**

---

**To get there, I will:**

---

**My dream school/career is:**

---

**Signed:**

---



# CERTIFICATE OF PROCLAMATION

THIS CERTIFIES THAT

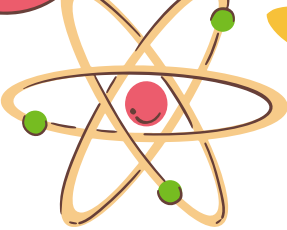
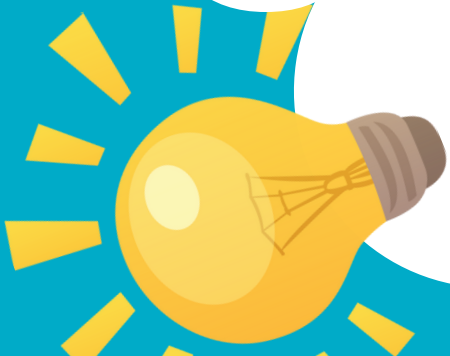
\_\_\_\_\_ has proudly proclaimed their educational and career goal on  
Educational Pathway Proclamation Day

FUTURE GOAL: \_\_\_\_\_

\_\_\_\_\_ SIGNED

\_\_\_\_\_ DATE

 **cfwv.com**  
College for West Virginia



## Social Media Guide

Social media is an excellent way to recognize your students and share your school's work with the community. You can also use social media to engage students and families and build excitement for your Proclamation Day.

### Tag It:

Just like an in-person conversation, it's hard to participate if you can't follow what's happening. Hashtags and mentions make it possible to find and follow posts from a wide variety of sources and link together the conversation. For college access and success efforts, the following hashtags can be used:

- ✔ #CollegeBound
- ✔ @CFWV

### CFWV Social Media Channels:

- ✔ **Facebook:** [www.facebook.com/collegeforwv](http://www.facebook.com/collegeforwv)
- ✔ **X:** [www.x.com/cfwv](http://www.x.com/cfwv)
- ✔ **Instagram:** [www.instagram.com/collegeforwv](http://www.instagram.com/collegeforwv)

